



## **HWC Scholarship Information Sheet: New Applicants**

### **HWC**

The New Mexico Hispanic Women's Council is a 501(c)(3) non-profit, intergenerational organization founded in 1988 to promote, support, and create opportunities for Hispanic women.

### **THE HWC SCHOLARSHIP**

The HWC Scholarship Program is established to provide academic scholarships and mentorship to Hispanic women who are residents of New Mexico. It is available to continuing college students (traditional and non-traditional). With these scholarships, the HWC envisions creating a legacy of: a) educating Hispanic women; b) moving them into professions; and c) enabling them to become valuable leaders in our community. Scholarships are awarded on the basis of the strength of the applicant's personal statement and the potential to succeed based on letters of recommendation. Successful awardees will be considered for scholarship renewal. The mentoring component of the scholarship requires that each recipient meet each semester with a mentor for academic and career advising.

### **ELIGIBILITY**

- Applicant must be of Hispanic descent and a woman
- Applicant must be a New Mexico resident
- Applicant must be enrolled in either the University of New Mexico or Central New Mexico Community College on a part-time or full-time basis
- Preference will be given to applicants who have completed 30 + hours of college work toward a 4-year degree or who are pursuing an advanced degree or certification at CNM or UNM

### **THE APPLICATION PACKET**

Please include the following in your application packet (see forms provided). Incomplete applications will not be considered.

- Completed Application Form (*one original*)
- Unofficial Transcript(s) of all college work (*one copy*)
- Résumé (*one original*)
- Typed Personal Statement (*one original*)
- Three Letters of Recommendation (*use form provided with this application*)

## **APPLICATION / AWARD PROCEDURE**

Your application for the HWC Scholarship must be postmarked by April 30, 2010. Receipt of your application will be acknowledged via email. If you have questions about the receipt of your packet, please email Dr. Leila Flores-Dueñas at [lflores@unm.edu](mailto:lflores@unm.edu) or Verónica Sánchez at [vtsanchez@unm.edu](mailto:vtsanchez@unm.edu). The HWC Scholarship Committee will review applications and notify applicants of their award or denial on or before July 1, 2010.

## **SELECTION**

The HWC Scholarship Committee reviews, certifies, and evaluates all applications. Scholarship recipients will be announced to the HWC Board and presented at an HWC event.

## **AWARDS**

### UNM

#### *UNDERGRADUATE*

##### *Undergraduate Full-time Students at UNM*

The HWC Scholarship award totals up to \$2,000 for an academic year for a full-time student (a minimum of 12 credit hours toward a degree per semester). Up to \$1000 will be granted in the Fall Semester and up to \$1000 in the Spring Semester (contingent upon successful completion of the Fall semester).

##### *Undergraduate Part-time Students at UNM*

The HWC Scholarship award totals up to \$1,000 for an academic year for a part-time student (a minimum of 6 credit hours toward a degree per semester). Up to \$500 will be granted in the Fall Semester and up to \$500 in the Spring Semester (contingent upon successful completion of the Fall semester).

#### *GRADUATE*

##### *Graduate Full-time Students at UNM*

The HWC Scholarship award for Graduate students totals up to \$2,000 for an academic year for a full-time student (a minimum of 9 credit hours toward a degree per semester). Up to \$1000 will be granted in the Fall Semester and up to \$1000 in the Spring Semester (contingent upon successful completion of the Fall semester).

##### *Graduate Part-time Students at UNM*

The HWC Scholarship award totals up to \$1,000 for an academic year for a part-time student (a minimum of 6 credit hours toward a degree per semester). Up to \$500 will be granted in the Fall Semester and up to \$500 in the Spring Semester (contingent upon successful completion of the Fall semester).

## CNM

### *UNDERGRADUATE*

#### *Undergraduate Full-time Students at CNM*

The HWC Scholarship award totals up to \$1,000 for an academic year for a full-time student (a minimum of 12 credit hours toward a degree per semester). Up to \$500 will be granted in the Fall Semester and up to \$500 in the Spring Semester (contingent upon successful completion of the Fall semester).

#### *Undergraduate Part-time Students at CNM*

The HWC Scholarship award totals up to \$500 for an academic year for a part-time student (a minimum of 6 credit hours toward a degree per semester). Up to \$250 will be granted in the Fall Semester and \$250 in the Spring Semester (contingent upon successful completion of the Fall semester).

## UNM or CNM

### *PROFESSIONAL DEVELOPMENT/CERTIFICATION at UNM or CNM*

The HWC Scholarship award for students enrolled in a Professional Development Licensure or Certification Program totals up to \$1,000 for an academic year. Up to \$500 will be reimbursed for classes taken from August to December (reimbursement made in January). Up to \$500 will be reimbursed for classes taken from January to May (reimbursement made in June). Note: Professional Development/Certification awardees may apply for the HWC Scholarship for a maximum period of two years.

**Scholarship recipients are invited to become members of HWC at the student rate of \$30.00. A membership form will be included with the award letter. Please refer to the HWC website for more information about the organization: [www.nmhwc.com](http://www.nmhwc.com)**

### **PLEASE NOTE:**

- Awardees are required to agree in writing to successfully complete studies at the level of funding (full-time or part-time).
- The agreement specifies that non-completion of studies will require the awardee to repay scholarship monies.

### **Checklist for Items to be Included in Application Packet**

- Completed Application Form (*one original*)**
- Unofficial Transcript(s) of all college work (*one copy*)**
- Résumé (*one original*)**
- Typed Personal Statement (*one original*)**
- Three Letters of Recommendation (*use form provided with this application*)**



HWC Scholarship: New Applicant Form

Please check boxes & fill in year(s): Application for [ ] Fall, 20\_\_ and/or [ ] Spring, 20\_\_.

Last Name First Name Middle Initial Maiden/Other Name

Address

Phone Number (home) (cell) (work)

E-mail Address

Date of Birth Place of Birth

Current New Mexico Resident: [ ] Yes [ ] No How long?

Are you Hispanic? [ ] Yes [ ] No

High School Attended/City

I am currently admitted to the following institution(s):

[ ] University of New Mexico (UNM) Student ID#:

[ ] Central New Mexico Community College (CNM) Student ID #:

Please check one: [ ] Undergraduate [ ] Graduate

Other (explain)

I am pursuing a [ ] degree [ ] certification (check applicable box) in the following field:

At the end of the current semester, I will have completed (#) credit hours of college work that are applicable to a degree.

Please list your previous college work in the table below, starting with the most recent. (If you need more space, please continue on the back of this sheet.)

Table with 6 columns: Dates Attended, College/University, Credits Earned, Major/Degree, Degree Earned (Yes or No), Cumulative GPA. It contains three empty rows for data entry.

## 2) Typed Personal Statement (must include name and address at top of page)

Please address the following topics in a **narrative style**, weaving them together to form your complete essay.

- Family Heritage and Background
- Educational History
- Work History
- Career Goals
- Personal Achievements & Goals
- Community Involvement
- Importance of this scholarship to you

## 3) Three (3) Letters of Reference

Three letters of reference (See Letter of Reference Form) are required and will be used to help evaluate your academic potential. Please be sure your letters are written by persons who can evaluate your academic abilities (e.g., former instructors, employers, co-workers). More weight will be applied to letters from college instructors. Please do not include letters from family members. *Include all letters of reference in your application packet.*

## 4) Résumé to include education, work history, volunteer experience and special skills.

## 5) Current College or University Unofficial Transcript

**Please attach all unofficial transcripts to this application. File will not be reviewed without transcripts.**

### **IMPORTANT**

**All forms and information requested must be postmarked no later than April 30, 2010, and mailed to:**

**HWC Scholarship Committee  
P.O. Box 27271  
Albuquerque, NM 87125**



## HWC Scholarship Application

### Letter of Reference

**Applicant:** Please print or type your name below. Request letters of reference (3) from individuals who can evaluate your academic potential and who can adequately evaluate your abilities (e.g., former instructors, co-workers, employers).

_____	_____	_____	_____
Last Name	First Name	Middle Initial	Maiden/Other Name

**Person providing this reference:**

The woman whose name appears above is applying for the HWC Scholarship. Please provide your evaluation and comments in response to the items below. Place this form in an envelope, seal and sign over the seal, and return it to the applicant. The applicant will then include your letter of reference with her complete application packet.

**About the HWC Scholarship:**

The New Mexico Hispanic Women's Council is a not-for-profit, intergenerational organization founded in 1988 to promote, support, and create opportunities for Hispanic women. The HWC Scholarship Program is established to provide academic scholarships and mentorship to Hispanic women who are residents of New Mexico. It is available to continuing college students (traditional and non-traditional). With these scholarships, the HWC envisions creating a legacy of: a) educating Hispanic women; b) moving them into professions; and c) enabling them to become valuable leaders in our community. The mentoring component of the scholarship requires the recipient to meet each semester with a mentor for academic and career advising. Scholarships are awarded on the basis of the strength of the applicant's personal statement and the potential to succeed based on letters of reference. Successful awardees will be considered for scholarship renewal.

Name of Reference \_\_\_\_\_ Position / Title \_\_\_\_\_

Organization \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

How long have you known this applicant? \_\_\_\_\_

What was/is the nature of your interaction with the applicant?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Rate the applicant on the attributes listed below, using the following scale:

- 1 – Outstanding
- 2 – Superior
- 3 – Above Average
- 4 – Average
- 5 – Below Average
- U – Unknown

- \_\_\_ Intellectual capacity
- \_\_\_ Motivation and drive
- \_\_\_ Scholarship
- \_\_\_ Ability in written expression
- \_\_\_ Ability in oral expression

- \_\_\_ Emotional maturity and stability
- \_\_\_ Self-reliance and independence
- \_\_\_ Integrity
- \_\_\_ Interpersonal Skills
- \_\_\_ Community Involvement

Describe the applicant’s strengths:

---



---



---

Provide a statement below, or on an attached page, describing why this applicant should be selected to receive the HWC Scholarship.

---



---



---



---



---



---



---

Provide any additional information:

---



---



---

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***Place your reference in an envelope, seal, sign over the seal, and return to applicant.  
Please ensure that the applicant’s name is on the front of the envelope.***

***Thank you.***